



GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA
OFFICE OF THE PRINCIPAL
HIGHER EDUCATION DEPARTMENT
GOVERNMENT OF WEST BENGAL

AT: TEHATTA; P.O: TEHATTA; DIST: NADIA; PIN CODE: 741160; WB, INDIA. Email: tehattagovtcollege@gmail.com
(AFFILIATED TO UNIVERSITY OF KALYANI)

Memo No.: 161(A)/TGC/2024-25

Date: 27.11.2024

Tender Notice for Catering Services for NAAC Peer Team Visit

Sealed Quotations are invited from the reputed Event Management Agency/Caterer for the following works on the occasion of NAAC Peer team visit to Government General Degree College, Tehatta. The details of the works are given below in the table. The terms and conditions for the same are also given below.

The details of the food items to supply and catering:

Day	Slot	Items	No. of Heads (Approx)
One 19.12.2024	Morning	Tea/Coffee, Snacks (nuts, cookies etc.)	15
		Breakfast (Cake, Banana, Boiled Egg and Sweet)	150
	Lunch	Veg (Fried Rice, Paneer Curry)	20
		Non-Veg (Fried Rice, Chicken Curry)	180
		Executive Lunch (Veg & Non-Veg)	4
	Evening	Tea/Coffee and biscuits/samosa	200
High Tea/Coffee, Samosa, Cookies, Sweet etc.		15	
Two 20.12.2024	Morning	Tea/Coffee, Snacks (nuts, cookies etc.)	10
		Breakfast (Luchi Tarkai/Ghugni)	150
	Lunch	Executive Lunch (Veg & Non-Veg)	4
		Veg Biryani	15
		Chicken Biryani	135
	Evening	High Tea/Coffee, Samosa, Cookies, Sweet etc.	15

TERMS & CONDITIONS

- ❖ Sealed quotations with relevant documents (PAN, Email ID, Contact Mobile No. etc.) are invited from reputed firms/vendors to do the above-mentioned work. All the quotations along with relevant documents/papers in the form of hard copies are to be submitted to the college office on or before **02.12.2024 by 11.30 a.m.**
- ❖ Total price/cost to complete the above-mentioned work fully in rupees must be clearly mentioned in the quotation.
- ❖ Sealed tender quotations will be opened in the office of the principal in the presence of purchase sub-committee of the college on **09.12.2024 at 12.30 p.m.** and firm's/vendor's representatives are requested to be present positively during the opening of the said tender.
- ❖ Activities of the aforesaid work must be started within 2 days from the date of work order.
- ❖ Firms/vendors with previous experience relating to the mentioned work will be preferred.
- ❖ The college authority is always having the power to cancel the order at any time with or without prior notice.
- ❖ No TA/DA and carrying cost will be provided.
- ❖ No request through online (fax, Email etc.) will be accepted.
- ❖ Acceptance of lowest quotation is not obligatory. The authority reserves the right to accept or to reject any or all quotations without assigning any reasons there to.

Incomplete quotation (**without proper documentations and quotations which do not follow above mentioned terms and conditions**) will be immediately rejected.



Joint Convener
Purchase Sub-committee



Officer-in-Charge
Govt. General Degree College, Tehatta
Officer-in-charge
Govt. Gen. Degree College, Tehatta
Tehatta, Nadia- 741160