



**OFFICE OF THE PRINCIPAL
GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA**

Office Order

22/12/2021

The following Academic Sub-committees of Teachers' council and Administrative Committees of Government General Degree College, Tehatta were formed for the academic year 2021-2022 at a meeting of the TC held on 07/12/2021 with the Secretary, acting as ex-officio member of all the sub-committees.

As per the resolutions taken in the TC, the following sub-committees are constituted.

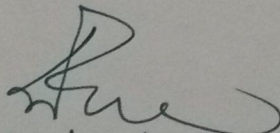
1. DIFFERENT ACADEMIC COMMITTEES

SL NO	Name of the different Academic Sub-committees	Convenor/ Jt Convenor	Member(s)
1	Routine and Academic Calendar Sub-committee	Md Najir Hossain	Sumit Kumar Das Ramij Raja Mondal Gopal Mandal
2	Examination Sub-committee	Shubhadip Debnath Supratim Mukherjee	Sumit Kumar Das Ajoy Mandal Haridas Biswas Susmita Chowdhury
3	Grievance Redressal Sub-committee	Ajoy Mandal Susmita Chowdhury	Avijit Saha Saswata Kusari Ramij Raja Mondal Priya Tudu
4	Anti-ragging Sub-committee	Avijit Saha Pallabi Chatterjee	Sanjoy Satpati Gopal Mandal
5	Library Sub-committee	Avijit Saha Sumit Kumar Das	All HOD
6	UGC Sub-committee	Saswata Kusari	All HOD
7	College Development Sub-committee	Saswata Kusari	All HOD
8	Purchase Sub-committee	Saidul Haque Sanjoy Satpati	Pritin Dutta, Supratim Mukherjee, Jyotirmoy Maiti, Ramij Raja Mondal, Haridas Biswas, Sumit Kumar Das All HOD
9	Seminar Sub-committee	Pritin Dutta Priya Tudu	Pallabi Chatterjee Sk. Basiruddin, Susmita Chowdhury, Nitish Ghosh, Md Najir Hossain
10	Games Sub-committee	Ramij Raja Mondal Sumit Kumar Das	Nitish Ghosh MD Abul Kashim Molla Haridas Biswas

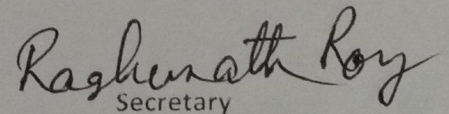
SL NO	Name of the different Academic Sub-committees	Convenor/ Jt Convenor	Member(s)
11	Cultural Sub-committee	Gopal Mandal Susmita Chowdhury	Liza Dutta, Pritin Dutta, Pallabi Chatterjee, Priya Tudu, Ajoy Mandal,
12	Kanyashree Sub-committee	Liza Dutta Haridas Biswas	Avijit Saha Pallabi Chatterjee Susmita Chowdhury
13	Scholarship Sub-committee	Ramij Raja Mondal MD Abul Kashim Molla	Sanjoy Satpati Ajoy Mandal
14	Admission Sub-committee	Sk. Basiruddin Nitish Ghosh	All HOD
15	Carrier Counselling Sub-committee	Pallabi Chatterjee	Gopal Mandal Liza Dutta Jyotirmoy Maiti
16	Parent-Teacher Sub-committee	Md Najir Hossain Gopal Mandal	MD Abul Kashim Molla Pritin Dutta, Nitish Ghosh
17	Website Development Sub-committee	Sanjoy Satpati Shubhadip Debnath	All HOD Ramij Raja Mondal
18	Income Tax Sub-committee	Jyotirmoy Maiti	Supratim Mukherjee Shubhadip Debnath Sk Basiruddin
19	Service Book Sub-committee	Swarup Ranjan Sahoo	Sk Basiruddin Jyotirmoy Maiti Saidul Haque
20	Publication Sub-committee	Nitish Ghosh Ajoy Mandal	Priya Tudu, Avijit Saha, Md Najir Hossain
21	NAAC Preparation Sub-Committee	Swarup Ranjan Sahoo Liza Dutta	All HOD

2. ADMINISTRATIVE SUB-COMMITTEES

SL NO	Name of the different Administrative Sub-committees	Details
1	I.C.C.	Chairperson: Liza Dutta Internal Member: Pallabi Chatterjee
2	I.Q.A.C.	Co-Ordinator: Swarup Ranjan Sahoo Internal Members: Jyotirmoy Maiti, Saidul Haque, Sk Basiruddin, Supratim Mukherjee, Saswata Kusari
3	Canteen	Convenor: Avijit Saha Members: Shubhadip Debnath, Priya Tudu
4	AISHE	Nodal Officer: Supratim Mukherjee
5	R.U.S.A.	Co-Ordinator: Supratim Mukherjee Nodal Officers for- i) Academic Activities: Saswata Kusari ii) Civil Works including Environment Management: Md Najir Hossain iii) Procurement: Liza Dutta iv) Financial Aspects: Swarup Ranjan Sahoo v) Equity Assurance Plan Implementation: Jyotirmoy Maiti vi) Research and Innovation: Saidul Haque vii) MIS: Raghunath Roy
6	Asset Verification	Convenor: Nitish Ghosh, Jyotirmoy Maiti Members: Sanjoy Satpati
7	Students Health Home	Convenor: Md Najir Hossain
8	Girls' Hostel	Warden: Liza Dutta
9	GEM	Primary User: Supratim Mukherjee, Secondary Users: Sibsankar Pal (DDO), Jyotirmoy Maiti (Buyer), Pritin Dutta (Consignee)
10	Health Sceme	Convenor: Saswata Kusari Members: Shubhadip Debnath, Avijit Saha
11	Student Credit Card Sceme	Nodal Officer: Supratim Mukherjee Health Desk Officer: Raghunath Roy HOI: Sibsankar Pal Members: Sumit Kumar Das, Haridas Biswas
12	NSS	Convenor: Raghunath Roy Members: Sk Basiruddin, Haridas Biswas


 22/12/2021
 Countersigned
 Officer-in-Charge

Government General Degree College, Tehatta
 Officer-in-charge
 Goyt.Gen.Degree College, Tehatta
 Nadia-741160


 Secretary

Teachers' Council
 Government General Degree College, Tehatta